

FALLS CHURCH HIGH SCHOOL MEETING MINUTES

December 2, 2008

I. The meeting was called to order at 7:06 p.m. by Band Aides President Suzanne S.

Members in Attendance:

Suzanne S, Holly W, John D, Patrece M, Tanya B, Emily R, Amy P, Carolyn S, Chrysa C, Janet G, Ann L-P, Jo P, Craig M, Jennifer C, Maria D, Riitta A, Natashi A, Linda P, Jon C, Sharon G, and Cecilia H.

II. Introductions

- Members present introduced themselves.

III. Approval of the Agenda

IV. Approval of Minutes from the November 11, 2008 Meeting- The minutes from the November 11, 2008 meeting were approved as submitted.

V. Officer Reports

a. President, Suzanne S-

- The tax forms were sent in on time, deadline being November 15th. We do not handle enough to pay taxes at this time. As a 501 c 3 organization we are tax exempt. Taxes will have to be filed each year at this time regardless of the gross amount of our receipts. This is a new IRS requirement.
- The Holiday Concert is scheduled for December 17th. Many have signed-up to bring refreshments. An e-mail reminder will be sent out soon asking for baked goods.

b. Treasurer, Holly W –

- A new format for treasurers reports in being devised by the treasurer.
- We need to consider how we show the money exchange for tax purposes. Things like outgoing money for expensive items we pay for then collect the money later, such as Giant script and concession supplies.

c. Ways and Means, Tanya B-

- Giant Script sales continue. We have made between \$500-600 so far this year. The form for purchasing is posted on our website.
- The Yard Sale to benefit the uniform fund, held November 22, generated \$635 dollars. The event was wisely promoted on Craig's List, which proved to be a great idea. A special thanks to all who contributed (9 families) and worked.

d. Corresponding Secretary/Communications, Shelly B, not present tonight

- Weekly e-mail updates have been very helpful. As always, please check the website for updates any time at www.jaguarband.org

e. Recording Secretary, Cecilia H- no report at this time.

VI. Uniform Committee Report, Janet G-

- Yard sale- see above.
- A letter for solicitation of family members and relatives (Grandparents and other relatives), as well as area business has been drafted. A Kick-off Party was suggested for all to bring addresses and mail the letters from school then to get more participation.
- On Nov. 13th, a representative from the uniform company gave a sales presentation to review his goods and choose the new uniform. The committee was very impressed with the quality of the uniforms and the options offered. The uniform will cost approximately \$430 each and Mr. Davenport would see a need for us to order as many as 120 uniforms, in various sizes for a total of 51,600. . A discussion if to approve of the purchase and move forward on this project this year was brought to the floor. We would need to place the order in March. If the total monies are collected for all the 120 uniforms that would mean a \$17,000 payment (1/3) in March and the balance due in August (\$34,600) due when the uniforms are delivered. We have enough from the Uniform CD, this year's budget uniform allocation and money from the yard sale to purchase 88 uniforms today(approximately \$37,000), leaving \$13,000-14,000 of the funds still to raise. This would allow us to just order the amount of uniforms that will be needed for next year and purchase the rest at a later time. The negative factor of this solution

is that the remaining uniforms will have to be purchased at the regular price, not the out of season special rate we are getting. A discussion about the grade of materials, options and other considerations continued. A vote to order the amount of uniforms for which we had collected funds by March was taken of the board and passed unanimously by the board. In addition funds earned this year above the budgeted amount for a specific category will all be put towards uniforms (e.g. any \$ above \$3000 from jewelry sales can go to the uniforms, anything above \$800 for car washes etc) . New fundraising events not in the budget (yard sale, restaurant nights) can be attributed in full to the uniform fund. The goal is to fully fund our general budget first and use the rest of the monies this year toward the uniforms. Regardless, several new fundraising events, with more student involvement, will need to be added. We will access again in March how many uniforms we can order based on monies collected to date.

VII. Band Director's Report, John D-

- a. Recruiting tour of Luther Jackson MS and Woodburn ES was a sounding success.
- b. Calendar review- The website will be revised soon to include the winter through the end of the year events. **Please check the website for updates** www.jaguarband.org . There will be many Monday rehearsals that all band members must attend, please review the website prior to making appointments to minimize absences.
- c. Holiday Spotlight was taped this morning to be aired on FCPS TV-Apple 21 during the holiday season. Watch for airings often throughout the season.
- d. Area band information is available to the students for volunteering to help.
- e. A sign-up will be posted on Mr. D's door for extra help and/or make-up time for events missed.
- f. Current grades are posted in the band room using the student's ID number. Interims will be sent home next week and band members will have to have their parents sign and return them to Mr. D
- g. Pancake Breakfast- January 31st is the date for to be the joint National Honor Society/Band event breakfast. Each student will be responsible to sell 5 tickets @\$5 and spend some time to set-up, serve, or clean-up. This will be a 60/40 split in the profits and could prove to be beneficial to both groups.
- h. Mr. D presented a update on the planning for the spring Atlanta Trip. With the increased cost of the busses (2 needed at \$16,000) the cost of the trip will be between \$500 and 600, with many interesting events planned. This will be a joint trip with interested orchestra members which will help offset the cost of the trip to have more members attend. Information will be given to the students this week and parents should request this information and act upon it soon. Commitment and a non-refundable down payment will be due before Winter Break.

VIII. Fundraising and Volunteer Activities

- a. **Jewelry Sales-** This Sunday, Dec. 7th Riitta A will host a sale at her house, all are invited and delivery will be guaranteed by the holidays when placed that day only
- b. **Student Account fundraisers: Greens (Mary)-** the order should be delivered very soon; **Citrus (Patrece)** order will be delivered tomorrow. **Redskin Games (Carolyn)** Only 10 students worked the Nov. 30 game. **Giant Scripts** –see the Ways and Means report above. **Entertainment books-** there are still many books to be sold and each student can earn \$10 each book for their individual account.
- c. **Future Restaurant Nights/ Comedy Spot-**non to be held in December
- d. **Giant Gift Cards-** see Ways and Means report above

IX. Old Business-

None at this time

X. New Business-

None at this time

XI. Adjournment- 8:35 Next Band Aides Meeting is scheduled for January 6, 2009.

Respectfully Submitted- Cecilia H